



USAID
FROM THE AMERICAN PEOPLE

PHILIPPINES

Expanding Participation of Persons with Disability in Development Programming

ANNUAL PROGRAM STATEMENT FOR 2010 APS No. 492-APS-10-001

I. PURPOSE

The purpose of this Annual Program Statement (APS) is to disseminate information about USAID/Philippines' initiative to improve "Expanding Participation of Persons with Disability in Development Programming." This APS is designed to solicit applications for funding from prospective partners to include people with disabilities (PWDs) into development programming or to work with disabled peoples organizations (DPOs) for better understanding and inclusion. Although USAID will consider all applications, it is the preference of the agency to modify existing agreements, with the hope that local organizations and DPOs will partner with current recipients of USAID funding. Since this APS looks at inclusion of PWD into development programming, USAID/Philippines will focus on current programs that are working with proven modalities and partners.

Applications may be submitted at any time before July 30, 2010, however those submitted by February 10, 2010 will be considered for an initial round of funding. The second round due date will be May 10, 2010, with a final due date of July 30, 2010. Applications will be reviewed by a Technical Evaluation Committee with successful concepts funded upon the availability of resources. It is anticipated that agreements will be modified for amounts between \$20,000 and \$300,000 (US Dollars) per year and that activities will take one to two years to implement from the date of modification. All agreements under this request for concept papers will be administered through USAID/Philippines.

USAID/Philippines is seeking innovative applications from qualified non-governmental organizations capable of providing assistance to promote the inclusion of PWDs in development cooperation, to find solutions to break down existing as well as potential barriers and to ensure full inclusion of people with disabilities in USAID activities and programs. As further described below, the funds should be used to support projects and programs that will increase the participation of people with disabilities within the programs and strategies of USAID/Philippines. Programs and activities that could be adapted to better expand participation of people with disabilities could include, but is not limited to, programs in education, health, government, civil society building, rule of law, HIV/AIDS, and employment opportunities. In addition, concept papers that would help

facilitate the inclusion of people with disabilities into USAID program and activities such as capacity building programs for DPOs, disability awareness raising activities, conducting disability assessments and technical assistance to develop disability strategic plans could also be considered.

USAID strongly encourages partners to: 1) find ways to work directly with DPOs and other local organizations and that all planning and implementation be conducted with their active and full involvement; 2) to consider mechanisms, such as umbrella grants, that will allow for substantial small grants to local. Additional information on funding and the concept paper process can be found at the end of this solicitation.

II. BACKGROUND

According to the World Health Organization, approximately 10% of any population has some form of disability with a higher incidence of disability in countries that are post conflict. Therefore, it is estimated that 600 million people throughout the world have a disability and 400 million of those are living within developing nations. The World Bank estimates that people with disabilities make up 20% of the poorest of the poor with one out of every five people living on less than a \$1 a day. People with disabilities, however, have historically been marginalized from traditional development cooperation activities due to discrimination or inadvertent barriers, which has resulted in further disparity to the access of education, employment, health care services and civil society integration, among others. Furthermore, in the past, the programs that have existed for people with disabilities tended to be separate programs rather than mainstreaming people with disabilities into existing traditional development cooperation activities. Although it may be necessary at times to develop separate programs that are only designed to address the needs of people with disabilities, it is also extremely important to find innovative ways to include people with disabilities in general development cooperation in order to ensure a wider variety of services.

In September 1997, USAID adopted a policy that advanced a clear vision and framework for the Agency's efforts in the area of disability. The policy states that USAID will not discriminate against people with disabilities and will work to ensure the inclusion of people with disabilities in USAID-funded programs and activities. The policy also calls on USAID missions to reach out to partners, host country counterparts, and other donors to lead a collaborative effort to end discrimination against, and promote equal opportunity for, persons with disabilities.

III. AREAS OF INTEREST

USAID/Philippines is encouraging creativity and innovative approaches in the design of programs proposed under this request. Applicants are free to submit concept papers that focus on one or more of the results areas identified below. **The following list of activities is only illustrative.** Other innovative ideas are welcome. Moreover, activities should be complimentary to the Mission's strategic objectives:

A. Increase inclusive development programs and practices within USAID/Philippines.

The result of these interventions is to enhance participation of people with disabilities in current USAID programs. For example:

- 1) Promoting the participation of people with disabilities in the democratic process and elections.
- 2) Promoting the inclusion of participation of people with disabilities in HIV/AIDS awareness raising and education programs.
- 3) Fostering the inclusion of children with disabilities in education programs.
- 4) Increasing employment and economic opportunities for people with disabilities.
- 5) Building the capacity of humanitarian relief workers and first responders to better incorporate the needs of people with disabilities in all disaster relief planning.
- 6) Improving laws and policies within country that better reflect the inclusion of people with disabilities.

B. Strengthen the capacity disabled persons organizations (DPOs) to advocate for full inclusion and equality.

The result of these interventions is to build capacity of DPOs to effectively participate, manage and implement inclusive programs for people with disabilities. For example:

- 1) Improving the financial management, human resources, quality assurance, strategic planning, fundraising, leadership and coordination of DPOs.
- 2) Building advocacy skills of DPOs to increase the inclusion of people with disabilities in programs funded by USAID, host government and other donors.

C. Support relevant information gathering or assessments that will assist USAID/Philippines to improve the inclusion of people with disabilities in future programs, policies or practices.

The purpose of these assessments is to better inform USAID of context or specific needs of people with disabilities within their programs or countries and as a result improve the Missions' ability to build inclusive programs, policies and practices. For example:

- 1) Conducting research on the needs or best practices for inclusion of people with disabilities in different thematic issues.
- 2) Conducting disability assessments to better guide USAIDPhilippines on the context and situation of people with disabilities within the country.

Additional information about USAID/Philippines Programs can be found at:
<http://philippines.usaid.gov>

III. AVAILABLE FUNDS

USAID/Washington's Office of Democracy, Conflict and Humanitarian Assistance / Democracy and Governance (DCHA/DG) is providing approximately \$2,000,000 worldwide in FY 2009 ESF funds has been set aside for projects that address the program

objectives as noted above. It is anticipated that additional funding may also become available. Concept papers submitted by USAID/ Philippines will compete on a global basis for funding.

If the proposed value of quality concept papers exceeds the amount currently available within DCHA/DG, additional funds may be made available in subsequent fiscal years. However, additional funds are subject to funding provided through a continued Congressional directive. Proposed programs should not be “stand alone” but should also be integrated into existing Mission programs and strategies. Concept papers should limit their initial request to no more than \$300,000.

Concept papers will be considered for “one time grants”, with no expectations for follow-on funding.

IV. CONCEPT PAPER PROCESS

Concept papers should be submitted through USAID/Philippines and be no more than eight pages, including cover page. The Mission will review the concept paper according to the evaluation criteria listed below. **Contractors/grantees should not submit unsolicited concept papers directly to DCHA/DG/SPANS.**

In order to promote consistency, and for ease of review, we have established a standard application form. All project ideas must be presented using this form (a cover page and 8 questions). Submissions made using other formats may not be considered. In addition to the application form, there are two attachments: a more robust description of the request and a standardized reporting format.

If you are interested in applying for these disability funds, please submit concept papers *no later than February 10, 2010 for the first round, and May 10, 2010 for the second round*, to Michael Rossman, Contracting Officer, USAID/Philippines (mrossman@usaid.gov) with copies to Lucillyn Susi (LSusi@usaid.gov) and Katherine Rodriguez (karodriguez@usaid.gov)

Submissions must clearly state the objectives and the expected results of the program within the life of the funding period; identify the local counterparts/implementation partners; and define an implementation plan with a proposed time frame and budget. Monitoring and reporting of the funded activities will be the responsibility of the applicant to provide information to USAID/Philippines in a separate format.

A review panel consisting of USAID personnel will make selections of concept papers. FY 2009 ESF has been notified and is included in the 653(a). Funds were notified under DCHA/DG/SPANS, IIP, 3.3.2-Social Services. As such, indicators that must be reported on are: number of beneficiaries; number of people trained; and number of organizations strengthened. Final negotiations, awards and management will be done by USAID/Philippines.

EVALUATION CRITERIA

I. PROGRAM STRATEGY AND APPROACH [40 points]

1. Pragmatism and creativity in the overall strategy.
2. Demonstrated understanding of the issues, appropriateness of approaches, and clarity of proposed objectives; and
3. Linkages with, and proposed impact on existing USAID programs, activities or strategies;

II. INTEGRATION OF DPOS [40 points]

1. Evidence of linkages with existing Disability programs and / or local human and institutional resources;
2. Evidence of participation of PWDs and DPOs in the design, development, implementation, as well as monitoring and evaluation of the program.
3. Assurances that women with disabilities will participate and benefit from activities.

III. INSTITUTIONAL CAPABILITIES / PAST PERFORMANCE OF THE APPLICANT [20 points]

1. Evidence of local organization's programmatic, technical and managerial capacity to carry out intended activities;
2. Evidence of past achievement of successful results in the above mentioned areas; and demonstration that the proposed program reflects incorporation of lessons learned

For application instructions, this APS is being posted at www.grants.gov and any future amendments can be downloaded from this website. It is the responsibility of the applicant to ensure that it has received the APS and its amendments in its entirety. USAID bears no responsibility for data errors resulting from transmission or conversion processes.

Award decisions are subject to funding availability. USAID reserves the right to fund any or none of the applications submitted. Issuance of this APS does not constitute an award commitment on the part of the U.S. Government, nor does it commit USAID to pay for any of the costs incurred in either the preparation of or submission of a concept paper.

EXPANDING PARTICIPATION OF PERSONS WITH DISABILITY

Please provide information in the space given. The entire application should not exceed 8 pages, including cover page. You may type or electronically complete this form (minimum 11 point font). Handwritten applications will not be accepted. All answers must be written in English.

Name of Organization:

Project Title:

PO Box: _____ City/District: _____ Country:

Contact Person: _____ Position/Title:

Phone: _____ Fax: _____ Email:

Please describe your organization (tick all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Disabled People's Organization | <input type="checkbox"/> No experience with disability |
| <input type="checkbox"/> Community Based Organization | <input type="checkbox"/> Limited experience with disability |
| <input type="checkbox"/> Non-governmental Organization | <input type="checkbox"/> Extensive experience with disability |
| <input type="checkbox"/> Faith Based Initiative | <input type="checkbox"/> Other |

Amount of funding requested (in USD): _____

Project duration (total months): _____ Proposed start date: _____ End date: _____

Funding is requested for (tick all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Equipment/tools | <input type="checkbox"/> Building modifications |
| <input type="checkbox"/> Consumable materials | <input type="checkbox"/> Meetings |
| <input type="checkbox"/> Training | <input type="checkbox"/> Media costs |
| <input type="checkbox"/> Transportation/Travel | <input type="checkbox"/> Printing/publications |
| <input type="checkbox"/> Salaries and fees | <input type="checkbox"/> Other (list) _____ |

The proposed project activities address which of the following areas? (Tick all that apply):

- ☐ Increase participation of people with disabilities in USAID activities
- ☐ Strengthen the capacity of disabled people's organizations

1. Please provide a brief description of your organization, including background and experience in the disability sector. (Please limit your response to not more than one page.)

2. Please provide a brief summary of the proposed project. This must include what this project seeks to achieve, specific objectives, DELIVERABLES, location and expected number of beneficiaries. (Please limit your response to not more than one page)

3. Please justify the NEED for this project. Justification should address overall need for this project and need for each of the main activities/deliverables. (Please limit your response to not more than one page)

4. Please list main activities with target dates for completion. Please provide summary information using the sample table below. Beneath the table please provide details of the implementation of EACH activity. (Please limit your response to not more than one page)

Activity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1.												
2.												
3.												
4.												

Details:

- 1.
- 2.
- 3.
- 4.

5. How many staff will be directly involved in and/or funded by this project? Please list their role, qualifications and experience. (Please limit your response to not more than half a page)

6. Does your organization plan to collaborate with other organizations in achieving this project's objectives? If so, please explain HOW. (Please limit your response to not more than quarter of a page)

7. Please provide your detailed budget summarized under the following budget line items. Below this budget, and as notes to the budget, provide a detailed breakdown of this summary per line item. Please indicate exchange rate used.

(Please limit your response to not more than two pages)

Description	Budget (local currency)	Budget (US \$)
Direct labor (e.g. salaries, wages etc)		
-		
Travel and Per diem		
-		
Equipment and supplies		
-		
Program Activities		
-		
Other Direct Costs (e.g. rent, utilities, communication etc)		
-		

Notes to the budget:

8. Please describe the type of monitoring and evaluation that is planned for the project (to include program indicators, frequency, method, who will do it). *(Please limit your response to not more than one page)*

TITLE OF PROJECT

LOCATION OF PROJECT

PROJECT IMPLEMENTATION PERIOD

IMPLEMENTING ORGANIZATION

REPORTING PERIOD

TYPE OF REPORT (select one): initial _____ interim _____ final

Category	Male	Female	Total	Comments
Number of people served				
Number of people trained				
Number of organizations strengthened				

Specific Planned Activities	Progress/Achievements

Difficulties/Challenges/Comments:

Plans for next reporting period: (If this is a final report, please provide overall summary of the project, if the objectives were achieved, and other comments in this space):

Summary amount of grant funds spent during this period:

Name and Title of person writing this report

Signature and date:
